

## DECISION MAKING REPORT

**Report for:** Delegated Decision

**Item number:** N/A

**Title:** Request for Waiver of CSOs 8.03 (requirement to obtain quotations) Under CSO 10.01; for the Provision of Electric vehicle trials for the Neighbourhood of the Future project Wood Green.

**Report** Dan Hawthorn, Director of Housing & Growth

**Authorised by:** signed.....Dated.....

**Lead Officer:** Joe Baker – Carbon Management.

**Ward(s) affected:** N/A

**Report for Key/  
Non Key Decision:** non key

**1. Describe the issue under consideration**

Approval is requested to waive Contract Standing Order 8.03 (requirement to obtain quotations) as allowed under CSO 10.01 for the provision of electric vehicle trials for Neighbourhood of the Future, Wood Green, extended trials. Despite advertising the opportunity on E-Delta and inviting nine suppliers to bid only one supplier responded. This supplier has proven experience of successfully delivering similar schemes.

The value of the contract is £25,000 (excl VAT). This is to support the Neighbourhood of the Future engagement activities. The extended trials are intended to overcome some of the concerns relating to EV ownership for example range anxiety and charging issues. This will be financed from the Wood Green Neighbourhoods of the Future project which is funded through an award from Transport for London to Haringey Council.

**2. Cabinet Member Introduction**

N/A

**3. Recommendations**

For the Director of Housing & Growth to waive CSO 8.02 and award the contract for the Provision of Electric vehicles trials for Neighbourhood of the Future project Wood Green to DriveElectric, Fleetdrive Management Ltd.

**4. Reasons for decision**

DriveElectric have experience of supplying extended trials for local authorities having worked with Hillingdon and currently Nottingham City Council on similar schemes to encourage the uptake of EVs.

No other leasing/hire companies who were approached expressed any interest in taking part in the scheme. A variety of reasons have been given for the lack of interest these include:-

- Vehicle Depreciation. Leasing companies typically look for longer contract periods eg 3 year leases rather than a short 6 month lease, as vehicles depreciate as soon as they leave the forecourt.

- This lease only includes 3 vehicles and is very small compared to large commercial contracts.
- Currently not all leasing companies have an adequate stock of electric vehicles to cover this requirement

## 5. Alternative options considered

### *To offer extended trials through local dealerships:*

This approach has already been trialled but has proven problematic. Residents have not been provided with a trial or have had to wait months for a vehicle to be made available. In addition, local dealerships are beginning to withdraw this offer.

### *Modify requirements and re-procure:*

The time periods and number of vehicles have been carefully selected to ensure that we can deliver trials in an efficient manner and within budget. It is not believed that the specification for the trials could not be modified to such an extent that it would become more attractive to bidders.

### *Do nothing:*

The Council would fail to deliver a key workstream under the Wood Green Neighbourhood of the Future project. The funding provided for this element would therefore have to be returned to TFL. The appointment of DriveElectric will allow the Council to meet its obligations.

## 6. Background information

Haringey has secured a total funding package of £600K to deliver the Wood Green Neighbourhood of the Future project. This project aims to increase the uptake of electric vehicles. A key workstream of this project is to engage with residents and businesses to encourage the uptake of electric vehicles.

The Carbon Management service requested quotations for a delivery partner to offer extended electric vehicle trials to residents and local businesses with the provision of:-

- two 100% pure electric car with at least 4 seats. To be different makes and models.
- one 100% pure electric van with a load capacity above 3.5m<sup>3</sup>

The trials will take place over a six month period. Each trial will be for a 2-4 week duration.

## 7. Contribution to strategic outcomes

This project will contribute to :-

Priority 3. A clean, well maintained and safe borough where people are proud to live

Priority 4. Drive growth and employment from which everyone can benefit

## 8. Statutory Officers comments (Chief Finance Officer (including procurement), Assistant Director of Corporate Governance, Equalities)

### 8.1 Strategic Procurement

N/a. The contract is below the financial threshold requiring comment by Strategic procurement.

## **8.2 Financial Consideration**

N/a. The contract is below the financial threshold requiring comment by the Finance Service.

## **8.3 Legal Considerations**

N/a. The contract is below the financial threshold requiring comment by Legal Services.

## **8.4 Equality**

The Council has a Public Sector Equality Duty under the Equality Act (2010) to have due regard to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act
- Advance equality of opportunity between people who share those protected characteristics and people who do not
- Foster good relations between people who share those characteristics and people who do not.

The three parts of the duty applies to the following protected characteristics: age, disability, gender reassignment, pregnancy/maternity, race, religion/faith, sex and sexual orientation. It is expected that this decision will have a positive impact on residents with protected characteristics who suffer from health conditions, which are exacerbated by poor air quality.

The scheme aims to improve local air quality by encouraging the uptake of less polluting vehicles. Air pollution has a negative impact on public health causing a range of respiratory conditions. Children, young people, and older people are key groups impacted by these conditions.

## **9. Use of Appendices**

none

## **10. Local Government (Access to Information) Act 1985**

none

## Important Additional Guidance on Accessibility

- Documents must be available for Councillor Hearn at the same time as for all other Councillors
- The council's primary typeface, Helvetica, should be used for all reports and accompanying documents, size 12 preferred (Arial font is also acceptable)
- Text should be as plain as possible with no boxes around it, Microsoft Word is preferred, not PDF, and no abbreviations (such as Cllr.) and try to keep symbols to minimal use
- Roman numerals are not suitable for a person using a screen reader so please use normal paragraph numbering/ lettering and bullet points where necessary
- Reports should be written without images, however, where images are used, report authors must provide a text alternative in all cases (a short paragraph explaining what the graphs, table, pictures etc are showing). Detailed examples can be provided by contacting [Natalie.layton@haringey.gov.uk](mailto:Natalie.layton@haringey.gov.uk)
- Appendices
  - All of the above applies for appendices and report authors should avoid including lengthy PDF documents as part of the report
  - In some cases an executive summary could be more appropriate if Councillor Hearn is on the committee
- Presentations – if Powerpoints are to be used then a Word version must be submitted in advance of the meeting (and at the same time it is made available to all other members)
- The Democratic Services Team will not accept reports which are not in an accessible format.
- In the rare event that a documents is not in a fully accessible format the report author must submit, by the same report deadline, an accessible version for Councillor Hearn (if she is on the relevant committee)
- Plain text documents should be saved with document names including "DATE TITLE COUNCILLOR HEARN PLAIN TEXT"

## Categories of Exemption

Exempt information means information falling within the following categories:

### Part 1

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed upon a person; or (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

### Part 2

Qualifications to the above exempt information:

(a) Information falling within paragraph 3 above is not exempt information under that paragraph if it is required under – (a) the Companies Act 1985 (b) the Friendly Societies Act 1974 (c) The Friendly Societies Act 1992 (d) The Industrial and Provident Societies Acts 1965 – 1978 (e) the Building Societies Act 1986 (f) The Charities Act 1993.

(b) Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.

(c) Information which – (i) falls within any of paragraphs 1-7 above; and (ii) is not prevented from being exempt under (a) or (b) above is exempt information if and so long as, in the opinion of the Monitoring Officer, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.